

UIP Journals Staff & Duties

Clydette Wantland, Journals Manager, ph: (217) 244-6496, e-mail: cwantlan@uillinois.edu.

Clyde handles administrative issues and contract questions and negotiations. She oversees all journals staff and department functions.

Heather Munson, Production Editor, ph: (217) 244-6488, e-mail: hmunson@uillinois.edu

Heather oversees the journal production process from the time the manuscript arrives at the Press to the printed issue for her assigned journals (AM, BMRJ, BWGF, JAF, JALA, JFV, UFVA Directory, LERA Proceedings, LHR, POW, SPPQ). She is the liaison for all other production staff. She can advise on scheduling and procedural questions or other production issues and serves as a backup to Rohn and Lisa when they're out of the office.

Lisa A. Savage, Production Editor, ph: (217)244-8870, e-mail: lasavage@uiuc.edu.

Lisa oversees the journal production process from the time the manuscript arrives at the Press to the printed issue for her assigned journals (CORD Newsletter and Proceedings, DRJ, FT, JEGP, JAE, BF, PLUR). She is the liaison for all other production staff. She can advise on scheduling and procedural questions or other production issues and serves as a backup to Heather and Rohn when they're out of the office.

Rohn Koester, Production Editor, ph: (217)244-9179, e-mail: rkoester@uillinois.edu.

Rohn oversees the journal production process from the time the manuscript arrives at the Press to the printed issue for his assigned journals (AJP, ALR, ETM, JAEH, JEF, AFS Meeting Program Book, MMI, NALSJ, NALSM). He is the liaison for all other production staff. He can advise on scheduling and procedural questions or other production issues and serves as a backup to Heather and Lisa when they're out of the office.

Kathleen Kornell, Rights and Permissions Manager, ph: (217) 244-8082, e-mail: UIP-RIGHTS@uillinois.edu.

Kathleen handles reprint requests for journals for which UIP administers rights. She also provides advice to authors and editors on items requiring reprint permission for publication in UIP journals.

Jeff McArdle, Journals Marketing and Advertising Manager, ph: (217) 244-0381, e-mail: jmcardle@uiuc.edu.

Jeff prepares the subscription agency brochure and any special advertising mailings. He books ads for UIP journals, arranges ad exchanges, places ads for UIP journals, and updates the UIP Journals Web pages.

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Paul mounts online journal content, handles online access problems and enters IP range information for subscriber institutions.

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Cheryl handles circulation and membership issues for journals for which UIP handles distribution. She administers mailing lists, as required, and enters orders and cashiers payments.

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Jennifer handles claims and address changes for UIP journal subscriptions.

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Sandy handles accounts payable and client invoicing and payment questions.